



Statutes of the μ SR Scientific Advisory Committee of S μ S

(Second version: April 10, 2017)

A. Function

The μ SR Scientific Advisory Committee (hereafter SAC) of S μ S advises the Director of PSI on all scientific and technical questions bearing on the scientific work in muon-spin spectroscopy in particular on:

- The evaluation of new proposals for user experiments at S μ S.
Prior to the evaluation the instrument scientists provide information regarding the technical feasibility and beam time requirements of the new proposals.
- The proposed developments and upgrades of the muon source, beamlines, instruments and auxiliary equipment and their priorities concerning user operation.

B. Composition

- The SAC shall be composed of at least 10 members who shall be appointed by the head of the NUM department after consultations with the head of LMU. On request, additional experts may temporarily be invited to participate in the committee meetings and/or the proposal evaluation.
- Members of the SAC are typically appointed for a term of three years.
Extension of the appointment is in principle not possible.
- To ensure an evenly distributed work load on the committee members and an effective work of the SAC, a member may be dismissed if he/she does not attend two consecutive meetings of the SAC.
- The head of the NUM department, the head and group leaders of LMU and the secretary (if nominated) of the SAC attend the meetings.
They have no voting rights on the evaluation of the experimental proposals.
- On the Chairperson's invitation, additional experts may attend a meeting while specific points of the agenda are discussed.
They have no voting rights on the evaluation of the experimental proposals.

- The chairs of the SINQ and SLS scientific advisory committees and the chair of the Joint User Association JUSAP may be invited to the SAC meetings to ensure an optimal coordination between the three communities.
They have no voting rights on the evaluation of the experimental proposals.

C. Chairperson

The head of the NUM department appoints a Chairperson after appropriate consultations with the members of the SAC and the head of LMU. The Chairperson may serve longer than the typically three years of regular membership of the SAC. He or she chairs the SAC and prepares, with the help of the head of LMU and/or the secretary, the agenda.

A Deputy Chairperson may be nominated by the head of the NUM department if necessary.

D. Deliberations

- The SAC shall meet normally once a year at PSI. During this meeting the Committee shall evaluate the new proposals concerning the first call of the year for user experiments at S μ S.
For the second call of proposals, the evaluation is normally performed electronically through the PSI DUO system and no additional meeting of the Committee is normally required.
- If a member of the SAC is in the authorship of a discussed proposal, he/she shall be excused for the discussion and evaluation of the proposal.
- The SAC takes its decisions by simple majority of the members present.
- The head of LMU, and if necessary the heads of the groups of LMU, shall report during the meeting on news and other topics of interest for the SAC.

E. Validity

The present statutes are valid from April 10, 2017.