

Statutes of the Scientific Advisory Committee of SINQ

(modified version dated March 23, 2015)

A. Function

The Scientific Advisory Committee of SINQ advises the Director of PSI on all scientific and technical questions bearing on the scientific work in neutron scattering and imaging in particular on:

- The evaluation of new proposals for user experiments at SINQ. Prior to the evaluation the instrument scientists provide information about the technical feasibility and about a reasonable amount of necessary beam time for the new proposals.
- The proposed developments and upgrades of neutron source, guide system, instruments and auxiliary equipment and their priorities concerning user operation.

B. Composition

1. The Scientific Advisory Committee shall be composed of at least 14 members who shall be appointed by the the head of the NUM department. On request additional experts may temporarily be invited to participate in the committee meetings and/or the proposal evaluation.
2. Members of the Scientific Advisory Committee are appointed for a term of office of typically three years. Immediate reappointment is not possible.
3. Members may lose their membership if they do not attend two consecutive meetings of the Scientific Advisory Committee.
4. The head of the NUM department, the heads of the laboratories LNS and LDM together with the secretary of the Advisory Committee attend the meetings in non-voting capacity.
5. On the Chairperson's invitation, additional experts may attend a meeting while specific points of the agenda are discussed.
6. The chairs of the μ SR and SLS scientific advisory committees and the chair of the Joint User Association JUSAP may be invited to the SAC

meetings to ensure an optimal co-ordination between the three communities. They have no votes.

C. Chairperson

The head of the NUM department appoints a Chairperson after appropriate consultations from among the members of the Scientific Advisory Committee. The Chairperson may serve longer than the typically three years of regular membership of the Scientific Advisory Committee. He or she chairs the Scientific Advisory Committee and prepares with the help of the secretary the agenda. A Deputy Chairperson may be nominated by the head of the NUM department if necessary.

D. Deliberations

1. The Scientific Advisory Committee shall meet as the need arises, but normally at least twice a year for the evaluation of new proposals for user experiments at SINQ. At the written request of half of its members a meeting must be convened within 4 weeks.
2. The Scientific Advisory Committee takes its decisions by simple majority of the members present.
3. The Scientific Advisory Committee may decide to hold a closed meeting or part of a meeting with members only.
4. The heads of the laboratories LNS and LDM as well as the head of the group BSQ shall report during one of the meetings of the Scientific Advisory Committee.
5. Minutes shall be composed for each meeting. Either electronic or printed copies are to be sent to the members of the Scientific Advisory Committee, to the Director of PSI, to the heads of the NUM department, the laboratories LNS and LDM, the group BSQ and to the group leaders involved.

E. Entry into force

The present Statutes will enter into force on March 23, 2015.