

Dewar / Dry Shipper Delivery Instructions

1. Shipping of dewars to PSI

a. Shipping company

Please use FedEx due to their experience in handling dry shippers.

b. Delivery time

*Proper and timely shipping is of utmost importance for a successful remote experiment. To make logistics as stress-free as possible, we ask you to send the samples with plenty of time to spare to accommodate hiccups in shipment. The samples **need to arrive at least a full business day ahead of your beamtime**. This means, for example, that samples for the weekend need to arrive at SLS on Thursday before. Please keep in mind that there is no possibility to accept shipments at PSI outside of business hours (Mon-Thu 7:00-16:00, Fri 7:00-15:00). If there is a Swiss public holiday, the time has to be adjusted accordingly. Late shipment is a major cause of lost or delayed beamtimes. You can find our detailed logistics information at <https://www.psi.ch/en/sls/pxi/infrastructuredewars>.*

c. Issuing customs paperwork

We kindly ask you to fill in our Dry Shipper Invoice, which you can find [here](#).

Please add 4 copies of this invoice to the package.

No other invoice is needed.

Please make sure you declare a low value (i.e. 20 EUR) on the invoice. The exporter is responsible for all shipping and customs charges (Incoterms 2020: DDP Villigen PSI).

d. Labelling

Each dry shipper should be labelled with the proposal number.

“Keep upright” or “do not turn upside down” labels are recommended.

e. Pre-Alert

After arranging pick up, please send a copy of the invoice including the tracking number and your FedEx account number to mx.logistics@psi.ch and import@psi.ch.

✓ Please do not forget to remove liquid nitrogen from the dry shipper before pickup!

f. Delivery at PSI

You will receive an arrival note upon delivery at PSI. Your dry shipper will be refilled with liquid nitrogen immediately and stored in the incoming dewar room next to beamline PXIII -X06DA (pole 52). We guarantee that your dry shipper remains cool as long as it is stored in the incoming dewar room.



g. Return of dry shipper

If you wish PSI to return the dry shipper place it in the outgoing dewar room, which is next to the incoming dewar room.

By doing this you automatically authorize PSI to take all the necessary steps to ship back your dry shipper. Please note that we do not take any responsibility for delays and import charges such as duties, VAT or any other costs. In addition, we do not take any responsibility in case of loss or damage.

2. Carry-on by train or car

Please fill in our Dry Shipper Invoice, which you can find [here](#). Instead of the shipping company put “personal transport” on the corresponding text box. A copy of the invoice should be sent to mx.logistics@psi.ch and import@psi.ch.

For further information, please consult our General Shipping Instructions.

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